

BRAMCOTE BEREAVEMENT SERVICES JOINT COMMITTEE

21 JUNE 2018

Broxtowe Borough Council:
Councillors R I Jackson

Erewash Borough Council:
Councillors C Hart
W Major
M Powell

An apology for absence was received from Councillor S Easom.

1. **APPOINTMENT OF CHAIR**

RESOLVED that Councillor R I Jackson be appointed Chair of the Joint Committee.

2. **APPOINTMENT OF VICE CHAIR**

RESOLVED that Councillor C Hart be appointed Vice Chair of the Joint Committee.

3. **MINUTES**

The minutes of the meeting held on 11 January 2018 were confirmed and signed as a correct record.

4. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

5. **BEREAVEMENT SERVICES UPDATE**

A report was considered by the Joint Committee with updates relating to Bramcote Bereavement Services:

- As part of the Institute of Cemetery and Crematorium Management there was an accredited award under the Charter for the Bereaved. The Crematorium had been awarded a Gold rating as part of this standard.
- It was noted that the Service of Remembrance was well attended and positive feedback had been received from the attendees.

- It was noted that the Association for Public Service Excellence had created a survey which had been distributed to funeral directors electronically. Of the 130 contacted, 105 had responded, but not all of these responses were completed fully. It was proposed that the questionnaire be redistributed at the Annual Funeral Director Liaison Meeting.

6. ANNUAL STATEMENT OF ACCOUNTS

The Joint Committee considered the Annual Report and Statement of Accounts for 2017/18. Additionally the Joint Committee were informed that the loan provided to the crematorium by Erewash Borough Council had now been paid in full.

RESOLVED that:

1. **The Annual Report and Statement of Accounts for the financial year 2017/18 be approved as the basis for generating accounting entries to the two constituent authorities.**
2. **A request to carry forward £50,720 from 2017/18 to 2018/19 as per the appendix be approved.**
3. **The accumulated revenue surplus and other investments be retained by the Joint Committee for possible future use with the position being reviewed when the revised 2018/19 estimates are considered.**

7. PERFORMANCE MANAGEMENT 2018/19

The Joint Committee reviewed the performance levels for the crematorium in 2018/19. The Joint Committee requested that further clarity be provided in relation to reduction in business rates.

8. SCHEDULE OF MEETINGS 2017/18

RESOLVED that meetings of the Joint Committee be held in 2018/19 as follows:

	25 October 2018	-	Bramcote Crematorium
	10 January 2019	-	Bramcote Crematorium
	14 March 2019	-	Bramcote Crematorium
(Annual Meeting)	20 June 2019	-	Bramcote Crematorium

Chair
